

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	NZ On Air / Broadcasting Commision
<b>Chief Executive**</b>	Jane Wrightson
<b>Disclosure period start****</b>	1 July 2018
<b>Disclosure period end***</b>	30 June 2019
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	This disclosure has been approved by the CFO

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

**Throughout this workbook, input cells are shaded light blue.**

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$14,799.02</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>12</b>
<b>Hospitality</b>	<b>\$1,372.05</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>8</b>
<b>Other expenses</b>	<b>\$3,272.70</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>4</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$14,320.25</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$478.77</b>	Figures include GST (where applicable)		

<b>Notes</b>	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Jane Wrightson
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
No International Travel to disclose for this period				
<b>Subtotal - international travel</b>		<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
12-13 July 2018	\$386.00	Presentation Speaker & Industry Meetings	Flights	WLG - AKL - WLG
12 July 2018	\$0.00	Presentation Speaker & Industry Meetings	Accommodation 1 night (NB paid for by event organisers)	Auckland
12 July 2018	\$36.30	Presentation Speaker & Industry Meetings	Taxi to airport	Wellington
12 July 2018	\$75.60	Presentation Speaker & Industry Meetings	Taxi from airport	Auckland
13 July 2018	\$73.60	Presentation Speaker & Industry Meetings	Taxi to airport	Auckland
13 July 2018	\$32.20	Presentation Speaker & Industry Meetings	Taxi from airport	Wellington
1 August 2018	\$312.65	NZ On Air Event & Industry Meetings	Flights	WLG - AKL - WLG
1 August 2018	\$31.70	NZ On Air Event & Industry Meetings	Taxi to airport	Wellington
1 August 2018	\$31.90	NZ On Air Event & Industry Meetings	Taxi from airport	Auckland
1 August 2018	\$64.20	NZ On Air Event & Industry Meetings	Taxi to airport	Auckland
1 August 2018	\$50.60	NZ On Air Event & Industry Meetings	Taxi from airport	Wellington
23 August 2018	\$86.85	Industry Event	Flights - NB purchased own return flight	WLG - CHC
23 August 2018	\$31.80	Industry Event	Taxi to airport	Wellington
27 August 2018	\$106.65	Industry Meetings	Flights - NB purchased own inbound flight	AKL - WLG
27 August 2018	\$46.99	Industry Meetings	Zoomy to airport	Auckland
27 August 2018	\$31.60	Industry Meetings	Taxi from airport	Wellington
17-19 September 2018	\$310.50	Industry Event & Meetings	Flights	WLG - AKL - WLG
17-18 September 2018	\$421.00	Industry Event & Meetings	Accommodation 2 nights	Auckland
17 September 2018	\$21.19	Industry Event & Meetings	Zoomy to airport	Wellington
17 September 2018	\$49.77	Industry Event & Meetings	Zoomy from airport	Auckland
19 September 2018	\$47.02	Industry Event & Meetings	Uber to airport	Auckland
19 September 2018	\$31.30	Industry Event & Meetings	Taxi from airport	Wellington
4-5 October 2018	\$362.90	Industry Event & Meetings	Flights	WLG - AKL - WLG
4 October 2018	\$205.00	Industry Event & Meetings	Accommodation 1 night	Auckland
4 October 2018	\$31.20	Industry Event & Meetings	Taxi to airport	Wellington
4 October 2018	\$78.50	Industry Event & Meetings	Taxi from airport	Auckland
4 October 2018	\$17.39	Industry Event & Meetings	Taxi, Industry event to hotel (shared with staff)	Auckland

5 October 2018	\$6.32	Industry Event & Meetings	Zoomy, Hotel to Auckland office	Auckland
5 October 2018	\$47.76	Industry Event & Meetings	Zoomy to airport	Auckland
5 October 2018	\$30.30	Industry Event & Meetings	Taxi from airport	Wellington
09-10 October 2018	\$266.65	Industry Event & Meetings	Flights	WLG - AKL - WLG
9 October 2018	\$204.00	Industry Event & Meetings	Accommodation 1 night	Auckland
9 October 2018	\$31.90	Industry Event & Meetings	Taxi to airport	Wellington
9 October 2018	\$72.00	Industry Event & Meetings	Taxi from airport	Auckland
10 October 2018	\$44.93	Industry Event & Meetings	Zoomy to airport	Auckland
10 October 2018	\$31.40	Industry Event & Meetings	Taxi from airport	Wellington
12-14 October 2018	\$362.65	Industry Conference & Ministry Meeting	Flights	WLG - CHC - WLG
12-13 October 2018	\$376.00	Industry Conference & Ministry Meeting	Accommodation 2 nights	Christchurch
12 October 2014	\$36.10	Industry Conference & Ministry Meeting	Taxi to airport	Wellington
12 October 2014	\$47.90	Industry Conference & Ministry Meeting	Taxi from airport	Christchurch
13 October 2014	\$6.78	Industry Conference & Ministry Meeting	Uber, Industry conference to conference dinner	Christchurch
13 October 2014	\$6.67	Industry Conference & Ministry Meeting	Uber, Industry conference dinner to hotel	Christchurch
14 October 2018	\$8.50	Industry Conference & Ministry Meeting	Meal 1 pax	Christchurch
14 October 2018	\$48.70	Industry Conference & Ministry Meeting	Taxi to airport	Christchurch
14 October 2018	\$30.00	Industry Conference & Ministry Meeting	Taxi from airport	Wellington
8-10 October 2018	\$300.10	Industry Event & Meetings	Flights	WLG - AKL - WLG
8-9 October 2018	\$500.00	Industry Event & Meetings	Accommodation 2 nights	Auckland
8 November 2018	\$287.00	Industry Event & Meetings	Flights (NB amended due to MAG meeting)	WLG - AKL - WLG
8 November 2018	\$39.30	Industry Event & Meetings	Taxi to airport	Wellington
8 November 2018	\$100.10	Industry Event & Meetings	Taxi from airport	Auckland
8 November 2018	\$14.86	Industry Event & Meetings	Zoomy, Hotel to industry event	Auckland
8 November 2018	\$39.50	Industry Event & Meetings	Meal 1 Pax	Auckland
9 November 2018	\$24.20	Industry Event & Meetings	Taxi, Hotel to meeting	Auckland
9 November 2018	\$9.76	Industry Event & Meetings	Zoomy, Meeting to hotel	Auckland
9 November 2018	\$23.68	Industry Event & Meetings	Uber, Hotel to industry event	Auckland
10 November 2018	\$81.40	Industry Event & Meetings	Taxi to airport	Auckland
10 November 2018	\$45.30	Industry Event & Meetings	Taxi from airport	Wellington
15-16 November 2018	\$262.90	Industry Event & Meetings	Flights	WLG - AKL - WLG
15 November 2018	\$204.00	Industry Event & Meetings	Accommodation 1 night	Auckland
15 November 2018	\$18.25	Industry Event & Meetings	Taxi to airport	Wellington
15 November 2018	\$81.00	Industry Event & Meetings	Taxi from airport	Auckland
15 November 2018	\$22.60	Industry Event & Meetings	Taxi, Hotel to industry event	Auckland
15 November 2018	\$16.39	Industry Event & Meetings	Taxi, Industry event to hotel	Auckland
15 November 2018	\$7.50	Industry Event & Meetings	Meal 1 Pax	Auckland
16 November 2018	\$76.20	Industry Event & Meetings	Taxi to airport	Auckland
16 November 2018	\$32.90	Industry Event & Meetings	Taxi from airport	Wellington
22-23 November 2018	\$263.90	Industry Event & Meetings	Flights	WLG - AKL - WLG
22 November 2018	\$224.00	Industry Event & Meetings	Accommodation 1 night	Auckland
22 November 2018	\$32.60	Industry Event & Meetings	Taxi to airport	Wellington
23 November 2018	\$16.00	Industry Event & Meetings	Taxi, Hotel to meeting	Auckland
23 November 2018	\$8.30	Industry Event & Meetings	Zoomy, Meeting to meeting	Auckland
23 November 2018	\$83.80	Industry Event & Meetings	Taxi to airport	Auckland
28-29 November 2018	\$298.90	Industry Event & Meetings	Flights	WLG - AKL - WLG
28 November 2018	\$224.00	Industry Event & Meetings	Accommodation 1 night	Auckland
28 November 2018	\$32.30	Industry Event & Meetings	Taxi to airport	Wellington
28 November 2018	\$95.70	Industry Event & Meetings	Taxi from airport	Auckland
28 November 2018	\$13.40	Industry Event & Meetings	Taxi, Hotel to meeting	Auckland
29 November 2018	\$13.40	Industry Event & Meetings	Taxi, Hotel to meeting	Auckland
29 November 2018	\$83.20	Industry Event & Meetings	Taxi to airport	Auckland
29 November 2018	\$41.10	Industry Event & Meetings	Taxi from airport	Wellington
4-5 December 2018	\$230.90	Board Meeting & Industry Meetings	Flights	WLG - AKL - WLG
4 December 2018	\$279.00	Board Meeting & Industry Meetings	Accommodation 1 night	Auckland
4 December 2018	\$31.40	Board Meeting & Industry Meetings	Taxi to airport	Wellington
4 December 2018	\$90.00	Board Meeting & Industry Meetings	Taxi from airport (shared with staff)	Auckland

4 December 2018	\$17.20	Board Meeting & Industry Meetings	Taxi to airport (shared with staff)	Auckland
4 December 2018	\$14.40	Board Meeting & Industry Meetings	Meal 1 pax	Auckland
5 December 2018	\$99.60	Board Meeting & Industry Meetings	Taxi to airport (shared with staff)	Auckland
30 January 2019	\$346.10	Industry Meetings	Flights	WLG - AKL - WLG
30 January 2019	\$40.00	Industry Meetings	Amended Flights	WLG - AKL - WLG
30 January 2019	\$32.00	Industry Meetings	Taxi to airport	Wellington
30 January 2019	\$71.90	Industry Meetings	Taxi from airport	Auckland
30 January 2019	\$45.10	Industry Meetings	Taxi from airport	Wellington
11-12 March 2019	\$178.65	NZ On Air Event & Stakeholder Meetings	Flights	WLG - AKL - WLG
11 March 2019	\$204.00	NZ On Air Event & Stakeholder Meetings	Accommodation 1 night	Auckland
11 March 2019	\$33.40	NZ On Air Event & Stakeholder Meetings	Taxi to airport	Wellington
11 March 2019	\$82.30	NZ On Air Event & Stakeholder Meetings	Taxi from airport	Auckland
11 March 2019	\$31.00	NZ On Air Event & Stakeholder Meetings	Meal 1 pax	Auckland
12 March 2019	\$26.00	NZ On Air Event & Stakeholder Meetings	Meal 1 pax	Auckland
16 March 2019	\$235.00	Presenting at Industry Event	Flights (NB amended due to date change)	WLG - AKL - WLG
16 March 2019	\$33.60	Presenting at Industry Event	Taxi to airport	Wellington
16 March 2019	\$61.18	Presenting at Industry Event	Car Rental	Auckland
17 March 2019	\$327.50	Presenting at Industry Event	Flights - original flights	WLG - AKL - WLG
20-22 March 2019	\$181.00	Industry Meetings	Flights (NB amended due to date change)	WLG - AKL - WLG
21-22 March 2019	\$280.30	Industry Meetings	Flights - original flights	WLG - AKL - WLG
20-21 March 2019	\$408.00	Industry Meetings	Accommodation - 2 nights	Auckland
20 March 2019	\$37.80	Industry Meetings	Taxi to airport	Wellington
20 March 2019	\$90.90	Industry Meetings	Taxi from airport	Auckland
22 March 2019	\$32.40	Industry Meetings	Taxi from airport	Wellington
1-3 April 2019	\$202.30	Training Conference	Flights	WLG - AKL - WLG
1-2 April 2019	\$410.00	Training Conference	Accommodation 2 nights	Auckland
1 April 2019	\$31.20	Training Conference	Taxi to airport	Wellington
1 April 2019	\$77.30	Training Conference	Taxi from airport	Auckland
1 April 2019	\$49.00	Training Conference	Meal 1 pax	Auckland
2 April 2019	\$28.00	Training Conference	Meal 1 pax	Auckland
3 April 2019	\$78.20	Training Conference	Taxi to airport	Auckland
3 April 2019	\$30.00	Training Conference	Taxi from airport	Wellington
30 April -2 May 2019	\$127.70	Industry Event & Meetings	Flights	WLG-CHC-DND-WLG
30 April -1 May 2019	\$378.00	Industry Event & Meetings	Accommodation 2 nights	WLG-CHC-DND-WLG
30 April 2019	\$6.50	Industry Event & Meetings	Uber, Meeting to meeting	Christchurch
30 April 2019	\$95.80	Industry Event & Meetings	Taxi from airport	Dunedin
2 May 2019	\$90.70	Industry Event & Meetings	Taxi to airport	Dunedin
2 May 2019	\$32.90	Industry Event & Meetings	Taxi from airport	Wellington
16-19 May 2019	\$246.30	Conference Speaker	Flights	WLG - CHC - WLG
16-19 May 2019	\$0.00	Conference Speaker	Local Travel & Accom (NB paid for by organisers)	Christchurch
16 May 2019	\$32.00	Conference Speaker	Taxi to airport	Wellington
19 May 2019	\$62.60	Conference Speaker	Taxi from airport	Wellington
23-24 May 2019	\$240.65	Industry Event & Meetings	Flights	WLG - AKL - WLG
23 May 2019	\$189.00	Industry Event & Meetings	Accommodation 1 night	Auckland
23 May 2019	\$35.50	Industry Event & Meetings	Taxi to airport	Wellington
23 May 2019	\$7.26	Industry Event & Meetings	Uber, Industry event to hotel	Auckland
24 May 2019	\$41.80	Industry Event & Meetings	Taxi to airport	Auckland
24 May 2019	\$36.40	Industry Event & Meetings	Taxi from airport	Wellington

Subtotal - domestic travel      \$14,320.25      Check - there are no hidden rows with data      Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
8 August 2018	\$12.30	Board Meeting	Taxi	Wellington
8 August 2018	\$16.00	Industry Meeting	Taxi	Wellington

14 August 2018	\$16.00	Industry Meeting	Taxi	Wellington
20 August 2018	\$15.20	Personal Development Training	Taxi	Wellington
30 August 2018	\$13.30	Industry Meeting	Taxi	Wellington
7 September 2018	\$14.40	Industry Meeting	Taxi	Wellington
7 September 2018	\$11.80	Industry Meeting	Taxi	Wellington
21 September 2018	\$10.30	Presentation Speaker	Taxi	Wellington
8 October 2018	\$14.30	ICES Meeting	Taxi	Wellington
23 October 2018	\$11.50	Industry Meeting	Taxi	Wellington
29 October 2018	\$12.44	Work to Industry Function	Zoomy	Wellington
29 October 2018	\$20.50	Industry Function to Home	Taxi	Wellington
8 November 2018	\$15.90	MAG Meeting	Taxi (shared with Chair)	Wellington
15 November 2018	\$14.00	Industry Conference	Parking	Wellington
28 November 2018	\$10.62	SCC Crown Agencies Meeting	Taxi	Wellington
28 January 2019	\$9.00	Industry Meeting	Parking	Wellington
15 February 2019	\$14.10	Ministry Meeting	Taxi	Wellington
19 February 2019	\$11.70	Sector Meeting	Taxi	Wellington
20 February 2019	\$14.10	Ministerial Meeting	Taxi	Wellington
20 February 2019	\$29.20	Ministerial Meeting	Taxi	Wellington
21 February 2019	\$12.90	Ministerial Meeting	Taxi (shared with Staff)	Wellington
21 February 2019	\$12.90	Ministerial Meeting	Taxi (shared with Staff)	Wellington
23 February 2019	\$9.51	Home to Industry Function	Taxi	Wellington
28 February 2019	\$22.20	Industry meeting	Taxi	Wellington
11 April 2019	\$46.90	Home to Industry Function	Taxi	Wellington
11 April 2019	\$18.50	Industry Function to Home	Taxi	Wellington
3 May 2019	\$13.20	Industry Meeting	Taxi	Wellington
3 May 2019	\$11.70	Industry Meeting	Taxi	Wellington
9 May 2019	\$10.70	Industry Meeting	Taxi	Wellington
23 May 2019	\$8.70	Office to Industry Meeting	Taxi	Wellington
24 May 2019	\$12.50	Office to Industry Meeting	Taxi	Wellington
24 May 2019	\$12.40	Industry Meeting to Office	Taxi	Wellington
<b>Subtotal - local travel</b>		<b>\$478.77</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>

**Total travel expenses**

**\$14,799.02**

**Notes**

\* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Jane Wrightson
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
4 July 2018	\$146.25	Industry meeting - relationship building	Dinner 4 pax	Wellington
1 August 2018	\$59.00	Industry meeting - relationship building	Lunch 3 pax	Auckland
27 August 2018	\$63.50	Industry meeting - business discussion	Lunch 2 pax	Auckland
5 October 2018	\$90.00	Industry meeting - business discussion	Lunch 2 pax	Auckland
8 October 2018	\$186.75	Industry meeting - business discussion	Dinner 2 pax (split bill)	Wellington
13 October 2018	\$45.00	ACAB Conference	Drinks 4 pax	Christchurch
25 October 2018	\$69.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
9 November 2018	\$41.00	Industry meeting - business discussion	Lunch 2 pax	Auckland
12 November 2018	\$56.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
13 November 2018	\$132.30	Industry meeting - business discussion	Lunch 4 pax	Wellington
23 November 2018	\$58.50	Industry meeting - business discussion	Breakfast 2 pax	Auckland
3 December 2018	\$97.50	Industry meeting - business discussion	Lunch 2 pax	Wellington
17 January 2019	\$40.00	Industry meeting - business discussion	Dinner 2 pax	Wellington
18 January 2019	\$12.50	Ministry Meeting - governance discussion	Coffee 2 pax	Wellington
11 March 2019	\$37.00	Industry meeting - business discussion	Drinks 3 pax	Auckland
12 February 2019	\$83.00	Industry meeting - sector discussion	Dinner 4 pax (split bill)	Wellington
15 February 2019	\$9.00	Industry meeting - sector discussion	Coffee 4 pax (split bill)	Wellington
9 April 2019	\$72.05	Industry meeting - sector discussion	Lunch 2 pax	Wellington
24 April 2019	\$55.00	Industry meeting - project discussion	Lunch 2 pax	Wellington
9 May 2019	\$18.70	Industry meeting - sector discussion	Coffee 3 pax	Wellington

<b>Total hospitality expenses</b>	<b>\$1,372.05</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
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<b>Notes</b>	
* Third parties include people and organisations external to the public service or statutory Crown entities.	
** Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.	
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).	

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Jane Wrightson
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
31 July 2018	\$45.00	Professional Development	IOD seminar: Rob Fyfe	Wellington
7 September 2018	\$57.50	Professional Development	IOD seminar: Michael Sturtz	Wellington
2 October 2018	\$45.00	Professional Development	IOD seminar: Tim Ng	Wellington
26 February 2019	\$799.20	Professional Development	Future Government Seminar	Wellington
2 April 2019	\$1,245.00	Professional Development	IOD Annual Conference	Auckland
16 May 2019	\$1,081.00	Professional Development	NZ Global Women's Conference	Christchurch

<b>Total other expenses</b>	<b>\$3,272.70</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
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<b>Notes</b>			
* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.			
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

## Chief Executive Gifts and Benefits Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Jane Wrightson
<b>Disclosure period start</b>	1 July 2018
<b>Disclosure period end</b>	30 June 2019
<b>GST on values</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
4 July 2018	Seminar Tickets - Fostering Creative Economy and Contributing to Global Peace	Declined	Embassy of the Republic of Indonesia	Under \$100	Declined due to scheduling
14 July 2018	Awards Night Ticket - Matariki awards	Declined	Maori Television	Under \$100	Declined due to scheduling
29 August 2018	Film Tickets - German Film Evening	Accepted	Goethe-Institut	Under \$100	Attended
18 September 2018	Awards Dinner - Women of Influence	Accepted	Women of Influence	\$100 - \$500	Awards Finalist
20 September 2018	Theatre Tickets - Black Grace + Friends	Declined	Black Grace	\$110.00	Declined due to scheduling
9 October 2018	Gala event - NZ Paralympics Prime Minister's Dinner	Accepted	TVNZ	\$100 - \$500	Attended with Staff member
20 October 2018	Awards Event - NZ Cinematographers Society	Declined	NZCS	Under \$100	Declined due to scheduling
24 October 2018	Awards Event -CNZ Arts Pasifika Awards 2018	Accepted	CNZ	Under \$100	Attended
14 December 2018	Picnic Rug	Accepted	Envy	Under \$100	Gifted to staff in lucky draw
14 December 2018	1 x Bottle Verve Clicquot N/V	Accepted	Warner Bros. NZ	\$65.00	Gifted to staff in lucky draw
11 April 2019	Charity Dinner Ticket - Wellington Homeless Women's Trust	Accepted	TVNZ	\$195.00	Attended
6 May 2019	Breakfast Event - NZSL Week Launch	Accepted	Deaf Aotearoa	Under \$100	Attended

<b>Total count of gift/benefit entries:</b>	<b>Offered</b>	<b>12</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
	<b>Accepted</b>	<b>8</b>		
	<b>Declined</b>	<b>4</b>		

<b>Notes</b>				
* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.				
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).				
Include gifts and benefits that are declined.				
Number of gifts/benefits will update automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				